



SCAAIDD Executive Committee
September 23, 2011
Minutes

The Executive Committee met on Friday, September 23rd at 11:00 at SCDDSN and the following people were present: Renee Staggs, Jay Altman, John Hitchman, Nikki Bramlett, Crystal Wright, David Rotholz, Debbie Walsh, and Terry Schilling.

Renee welcomed everyone and called the meeting to order. Jay made a motion that the minutes from the July meeting be approved, John seconded the motion, and it passed.

Treasurer's Report: No Report

Old Business:

- A. Nominations/Elections – We have two nominations for Member-at-Large and one nomination for First Vice-Chair. We need at least three nominations for Member-at-Large and it would be nice to have more than three so people would have a choice. Debbie will extend the nominations for another week. Officers need to be members so we did look over the list to see if there were some people we thought would be possible candidates. A couple of people plan to contact some members to see if they would be willing to serve.
- B. Survey – David brought the results of the survey and so far we have had only 11 responses. It would be hard to draw any conclusions from the small number of responses received so far. A suggestion was made that we try to get people who come to the conference to complete the survey. Nikki said she would contact the conference center to see if they had computers we could use for this. David seemed to remember seeing two computers in the hallway when he was there. As a last result we could have people complete the survey by hand, but we would rather have it in the computer.
- C. 501(c)(3) – Renee said that all legal requirements for this year had been taken care of and that Terry would be working to re-instate us as a 501(c)(3) organization. Terry said she has downloaded the application and has started working on it, but it will be a couple of weeks before she can work on it again.

New Business:

- A. General Liability Insurance Renewal – Rene renewed our liability insurance which was due September 1st.
- B. Banner – Terry has ordered a table banner (instead of a flag) from Columbia Flag and Banner and will be ready by our conference. She has to take a deposit by today and pay the remainder when it is ready to be picked up. The part of the banner that hangs down in front of the table will look like our old flag, but with the new letters. The part that lies on the table will be the same color blue that is in the flag. The cost is approximately \$350.00.

Committee Reports:

- A. Membership – Terry reported that we have 60 members at this time. She also noticed that several people who have joined since the first of the year have expiration dates other than December 31, 2011. She plans to email the membership person at the National office to find out if they are changing the expiration policy, which will be very confusing to us in keeping up who is a member and who is not.
- B. Education – Crystal and John did not have any new information, although Crystal did have a website that people can access for free or very inexpensive training. It is Itctrainer.com.
- C. Historian/Website/Newsletter – Ron got a newsletter out last month and will put out another one after the conference.
- D. Direct Support Professional Development – No report.
- E. Nominations/Awards – This was discussed earlier in the meeting and there is nothing else to report.
- F. Conference Committee – Nikki reported that a conference committee meeting was held prior to the Executive committee meeting and that plans for the annual conference are going well.
- G. Legislative News – No report.
- H. AAIDD News/Developments – David said that he doesn't have as much contact as he did in the past, but he is serving on the conference committee. The National conference will be held in Charlotte, North Carolina June 19 – 20, 2012, but there will also be pre-conference and post-conference sessions. The post conference session will be by the National Association for the Dually Diagnosed (NADD) which should be very good.

There was no further business, so Jay made a motion to adjourn, Terry seconded the motion, and it passed.

SCAADIID Executive Committee
September 23, 2011
Page Three

NEXT MEETING: October 18th – Business meeting at the conference.

Respectfully Submitted By:

Terry Schilling
Secretary, SCAAIDD