



SCAAIDD Executive Committee  
January 31, 2014  
Minutes

The Executive Committee met on Friday, January 31<sup>st</sup> at 11:00 a.m. at SCDDSN and the following people were present: John Hitchman, Sloan Cooper, Jay Altman, Laura Cooper-Davis, Crystal Wright, Renee Staggs, Nikki Bramlett, and Terry Schilling.

John welcomed everyone and called the meeting to order.

Treasurer's Report: Lois was unable to attend so there was no report.

John mentioned the request we received from the Institute for Applied Behavior Analysis requesting that SCAAIDD sponsor their up-coming workshop. We would not have to pay anything and our name would just be listed on their brochures. John received mixed reviews when he sent the request out so we did not agree to be a sponsor. John said this request could come up again and he wondered if we needed to come up with some guidelines. Since we don't receive requests like this very often, we decided to deal with any requests as they come up.

John also suggested that we (Executive Committee) plan a one day conference/workshop for direct support professionals. This should be fairly easy to plan. We would charge around \$20.00 and let the attendees have lunch on-their-own. Nikki arranged a one day workshop a number of years ago and said we just need to plan early enough to get a location large enough. She had to turn people away the time she did it. If we could get the training room at Midlands Center it would have plenty of room. We could supply some coffee and light breakfast items. Committee members will think of ideas for presenters and we will discuss this further at our next meeting.

Terry said that she would be preparing the paperwork for our annual registration with the Secretary of State's office, which generally goes out in April. The 990 will need to go with it and Lois will prepare that.

Jay mentioned that we need a good mailing list which should not only include the providers affiliated with DDSN and the QPL providers, but also schools, other agencies, non-profits, individuals, etc. We will all try to bring contacts we have to our next meeting so we can work on the mailing list before sending something out again. John also needed the contact information for Chaqueta Stuckey, our new member at large.

There was no further business, so the meeting adjourned.

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**NEXT MEETING: Friday, February 28<sup>th</sup>**

Respectfully Submitted By:

*Terry Schilling*  
Secretary, SCAAIDD